



Mac Users Group - iPad tips and tricks



Skype

Skype allows you to make video and voice calls to other Skype users for free. It also allows free instant messaging and file sharing. If you want to call mobiles or landlines you will have to pay a fee.

To use Skype you need:

- an internet connection
- a computer or mobile device with microphone and speakers
- a webcam (camera)

The following link explains these steps in detail.

<https://support.skype.com/en/faq/FA11006/getting-started-with-skype-ipad?frompage=search&q=skype+for+ipads&fromSearchFirstPage=false>

Step 1: Create an account

Go to <http://www.skype.com> and click the join button. You can type in the required information or sign up using your Facebook account.

Complete the required information. Record your user name and password in case you forget it.

Step 2: Sign in

Step 3: Edit your profile

Now that you've signed in to Skype, you can check your [sound](#) and [video](#) to make sure they are set up correctly and [edit the profile](#) for your Skype account.

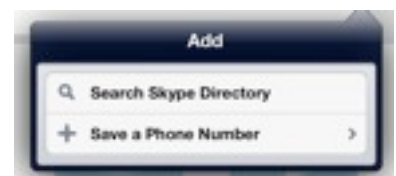
For more details follow the link

<https://support.skype.com/en/faq/FA12132/adding-contacts-ipad>

Step 4: Add your friends as contacts

To add a new contact:

1. Sign in to Skype.
2. In the People screen, tap the + icon in the top right corner.
3. Choose **Search Skype Directory** or **Save a Phone Number**.



If you have chosen **Search Skype Directory**:

1. Look for a contact by entering their Skype Name, full name or email address in the search field.
2. From the list of matches displayed, select the contact you'd like to add.
3. Tap **Add Contact** in the top right corner of their profile.
4. You are then prompted to send a contact request. Enter some text to introduce yourself if you want, and tap **Send**.

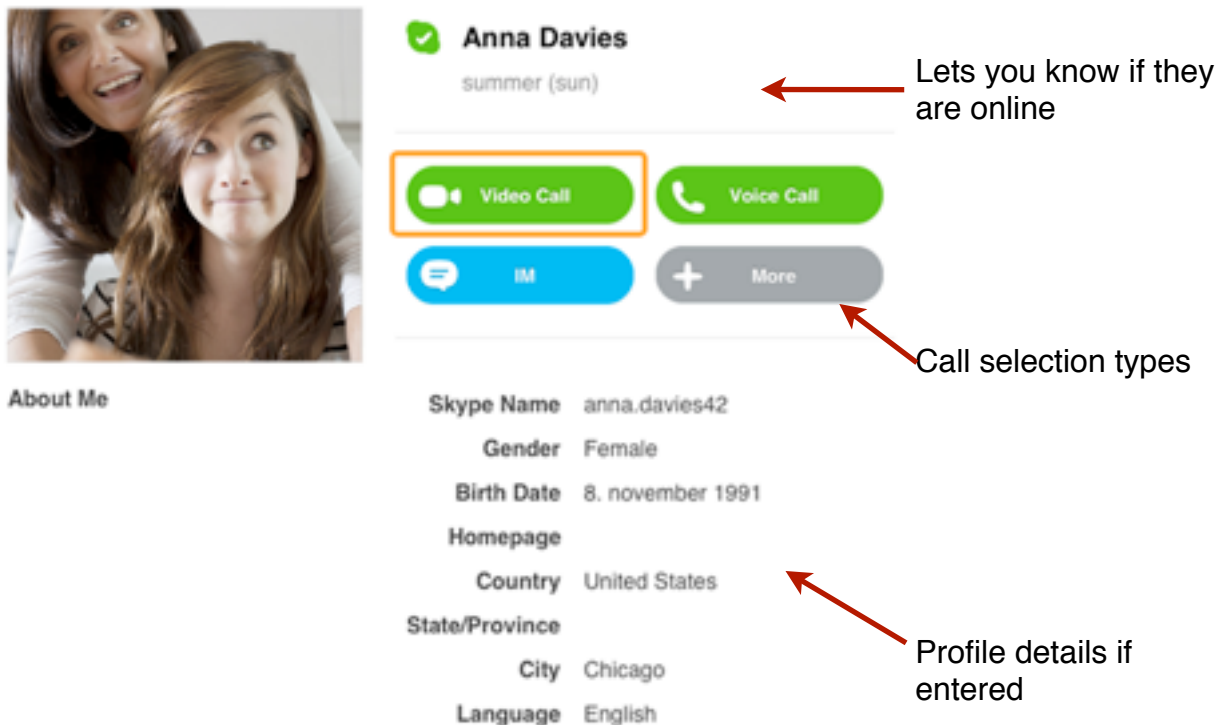
If you have chosen **Save a Phone Number**:



1. Enter the name, select the country code and enter the phone number of the contact you'd like to add. (Remember you have to pay for mobile or landline contact).
2. Tap **Done** to save the contact.

Step 5: Making a call

Select the desired contact. You will be given a choice of options. Select one



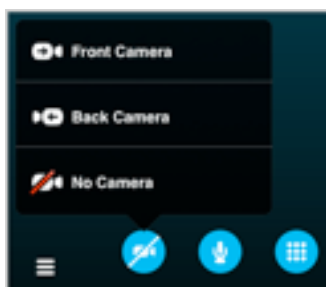
For more details

<https://support.skype.com/en/faq/FA11009/making-a-video-call-ipad>

Video Call

You'll see a full-screen image of your contact's video and your video in the bottom right corner of the screen. To stop the full-screen view, just tap the minimize icon. You can send and receive instant messages while on a video call, just as you can during an audio call. Simply tap the minimize icon to view your left-hand panel. With Skype for iPad you can't make video calls from the Skype dial pad.

Which camera?





For more information

<https://support.skype.com/en/faq/FA11008/how-do-i-receive-calls-and-instant-messages-in-skype-for-ipad?frompage=search&q=ipad&fromSearchFirstPage=false>

Receiving Calls and Instant messages

You just need to be logged in. You can also receive calls on your Skype number (this will cost). Skype can be left running in the background while you use other apps.

If you miss calls or messages you will see a pop up message or red numbered badge on the People tab in the app.

Calling mobiles and landlines - (this is NOT free)

Login

Tap on dial pad icon (next to + sign)

Enter number

Press green button at bottom

Purch

